



## **FAQ's regarding AES requirements for the Export of Firearms.**

**What is the law:** All persons who intend to travel from the United States to a foreign country with firearms and/or ammunition for either permanent or temporary exportation are subject to federal export licensing regulations. The export regulations for handguns, rifles, associated parts and components, and related ammunition are found in the International Traffic in Arms Regulations (ITAR). Before exporting firearms and/or ammunition with a valid license or qualifying license exemption, the traveler or an agent acting on the traveler's behalf, must file the Electronic Export Information (EEI) using the Automated Export System (AES).

**What has changed:** Customs and Border Protection (CBP) is the government agency responsible for all goods coming into and going out of the United States. Historically when personal effects traveled with a person, those goods were not of much interest to the government. (Unless there were goods coming into the country valued more than \$2500.00) In 2012 the government became aware that firearms were exiting and entering the United States as accompanied baggage of hunters and there was no record of what left and what returned. In order to track firearms and to comply with the Department of State and the Department of Commerce regulations, Customs and Border Protection (CBP) is now enforcing those 2012 regulations.

**Why now:** The Department of Commerce has done a major overhaul of the Export Regulations and those new regulations go into effect on May 1, 2015. CBP, the agency charged with enforcing those regulations, has begun telling hunters that their firearms may be seized or confiscated if the rules are not followed.

**What do I need to do:** In order to comply with the regulations, you must file the Electronic Export Information in AES (Automated Export System) with CBP and receive in return an ITN (Internal Transaction Number). That ITN shows CBP that you have filed an AES and that when you return to the United States, you can prove that you had the gun when you left.

**How do I file an AES:** There are two ways you can file in AES and obtain an ITN:

**# 1** You can file the information yourself with [AESDirect.gov](http://AESDirect.gov). There is no charge to file and the website will explain what you will need to do.

**#2** You can have Coppersmith, a licensed Freight Forwarder, file the AES for you for a minimal fee. We will file the information on your behalf, but you must supply a number of items including: A signed Export Power of Attorney, an EIN number, and a completed questionnaire detailing your trip and your firearm's serial number(s).

**What is an EIN:** The IRS assigns EIN (Employee Identification Numbers). Previously the exporter could use their Social Security Number instead of the EIN but because of identity theft the EIN is now required. Per the [IRS.gov](http://IRS.gov) website, to get an EIN you must sign up as a Sole Proprietor and complete the registration. In the comment box you should write "For AES purposes only". The process takes less than 15 minutes. You may NOT use an EIN from a business. Obtaining your own EIN from [IRS.gov](http://IRS.gov) is a free service. However, if you would like, Coppersmith offers this service for \$25.

**What is the cost:** You can file your own AES for no charge at [www.AESDirect.gov](http://www.AESDirect.gov). Or you can have Coppersmith, a licensed freight forwarder, or another qualified third party file the AES for you. You must provide a signed Export Power of Attorney, your EIN, and complete a questionnaire detailing your trip and the firearms you plan to take with you. The cost to file the AES for you is \$50.00

**Combined Export/Import Power of Attorney and Services Contract for  
Personal Effects, Firearms and Hunted Game Trophies**

EIN: \_\_\_\_\_ (obtained from IRS.gov and required for Export and to make Customs Entry)

**Complete Legal Name of "Grantor" (as appears on Driver's License or other government issued identification)**

An individual residing at:

\_\_\_\_\_  
(A street address is required. Post office boxes are for mailing purposes only.)

Home Tel. No. \_\_\_\_\_ Work Tel. No. \_\_\_\_\_

Cell No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-Mail address: \_\_\_\_\_

This Combined Export/Import Power of Attorney and Services Contract for Personal Effects, Firearms and Hunted Game Trophies (the "Contract") is entered into by Grantor and L.E. Coppersmith, Inc, a customs broker, air freight forwarder and shipper's agent, its employees, subsidiaries, related companies, authorized agents, assigns and representatives (collectively, "Company" or "Grantee"). All services provided by the Company are subject to the terms of Company's Hunter's Information Packets, Company's invoice, quotes, and Terms and Conditions of Service, all of which are incorporated reference herein and posted on the Internet at [www.coppersmith.com](http://www.coppersmith.com) and <http://www.huntingtrophy.com/hunters-information-packets/>. This Contract is a legally binding contract between Company and Customer. 19 CFR 111.29 NOTICE: If Customer is the importer of record, payment to Company will not relieve Customer of liability for customs charges, duties, taxes, or other debts owed to U.S. Customs and Border Protection ("CBP") in the event that Company does not make such payments to CBP. Therefore, if Customer were to make such payments by check, Customer shall pay with a separate check payable to "U.S. Customs and Border Protection," which Company will deliver to CBP.

Appointment as Customs Broker, Grantor hereby constitutes and appoints Grantee to act for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place and stead of said grantor from this date and in the United States (the "territory") either in writing, electronically, or by other authorized means to do and perform every lawful act and thing the said agent and attorney may deem requisite and necessary to be done for and on behalf of the said principal without limitation of any kind as fully as said principal could do if present and acting, and hereby ratify and confirm all that said agent and attorney shall lawfully do or cause to be done by virtue of these presents until notice of revocation in writing is duly given before that date. Authorize other customs brokers duly licensed within the territory to act as grantor's agent to receive, endorse and collect checks issued for CBP duty refunds in Grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the Grantor.

Appointment as Forwarding Agent, Grantor hereby constitutes and appoints Grantee to act within the territory as lawful agent and sign or endorse export documents (i.e., pro forma invoices, bill of lading, insurance certificates, drafts, transmit electronic export information, and any other documents) necessary for the completion of an export on Grantor's behalf. Grantor is the U.S. Principal Party in Interest ("USPPI"). Grantee will file the Shipper's Export Declaration ("SED") with U.S. Department of Census's Automated Export System ("AES") based on the information, data, and documents USPPI provides. AES regulations are enforced by U.S. Customs and Border Protection ("CBP").

Grantor understands and agrees that civil and criminal penalties may be imposed for making false or fraudulent statements or for the violation of any United States laws or regulations on exportation. CBP and The Bureau of Industry and Security ("BIS") require the USPPI to exercise reasonable care in the course of exporting from the United States. Grantor should review [www.cbp.gov](http://www.cbp.gov), [www.bis.doc.gov](http://www.bis.doc.gov), and [www.aesdirect.gov](http://www.aesdirect.gov) for additional information on informed compliance and the exercise of reasonable care. Grantor hereby certifies that all statements and information contained in the documentation provided to Company and relating to the exportation will be true and correct.

Grantor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# LE Coppersmith

*Tel: 650-872-1225, Fax: 650-872-1070*

*All fields must be completed and returned to LE Coppersmith 5 days prior departure. Please include a copy of your Itinerary, along with a copy of your passport.*

<b>Departure Date</b>	
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<b>Return Date</b>	
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<b>Ticket No.</b>	
<b>Flight No.</b>	

<b>Ticket No.</b>	
<b>Flight No.</b>	

<b>Complete Name and Address of Owner</b>

<b>EIN Number and Passport Number</b>

<b>Camp Address or location of Safari</b>

<b>Total number of pieces and approximate weight</b>

<b>Description of Merchandise</b>

<b>Caliber</b>

<b>Serial Number</b>

<b>Contact Information</b>	
Address	
Phone Number	
Email	



*Coppersmith*  
Global Logistics

### Credit Card Debit Authorization Form

In order to better service our clients who import hunting trophies, please indicate how you heard of Coppersmith:

- |  |  |                 |
|--|--|-----------------|
| <input type="checkbox"/> Social Media (Facebook, Twitter, etc) | <input type="checkbox"/> Shipping Agent      | Name: _____     |
| <input type="checkbox"/> Search Engine                         | <input type="checkbox"/> Booking Agent       | Name: _____     |
| <input type="checkbox"/> Trade Association Link                | <input type="checkbox"/> Taxidermist         | Name: _____     |
| <input type="checkbox"/> Dallas Safari Club Convention         | <input type="checkbox"/> Professional Hunter | Name: _____     |
| <input type="checkbox"/> Safari Club International Convention  | <input type="checkbox"/> Fellow Hunter       | Name: _____     |
| <input type="checkbox"/> International Sportsmen's Exposition  | <input type="checkbox"/> Chapter Banquet     | Location: _____ |

Name \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State & Zip Code \_\_\_\_\_  
 Telephone Number \_\_\_\_\_

**For Coppersmith Office Use Only**  
**Customer ID# from Invoice 1\*** \_\_\_\_\_  
 (Invoices listed include a Bill Code 107 Convenience Fee)

PLEASE PRINT CREDIT CARD NUMBER LEGIBLY

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EXPIRATION DATE

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**This transaction cannot be processed without CID Number**  
 On MC/Visa/Discover Cards Number appears on back of card in signature section and is three-digits. On American Express it is a four-digit number appearing on front of the card near the embossed card number.

CID NUMBER

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*We accept: Visa,  
 MasterCard, Discover and  
 American Express*

<u>Invoice Numbers and Amount being paid</u>	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____

I hereby authorize Coppersmith Inc. to debit my Credit Card described herein for services provided in accordance with their invoice number(s) indicated above. I personally accept full responsibility and indemnity for payment.

**Total of amounts listed above is authorized in US Dollars including a convenience fee to reimburse the cost of processing this credit card transaction.**

\$

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Fax completed form for processing to:*  
**Coppersmith Inc.**  
 434 Rozzi Place  
 South San Francisco, CA 94080  
 Phone: 650-872-1225  
 FAX: 650-872-1070  
 Attention:

Please provide a telephone number where you can be reached immediately in the event there is a problem processing this transaction. Thank you

*Form Updated as of August 31, 2014*  
 All previous editions are obsolete